

## 南臺科技大學 105 學年度第 2 學期課程資訊

課程名稱	職場英語(一)
課程編碼	01D13901
系所代碼	00
開課班級	四行流產攜二甲
開課教師	邱千媄
學分	2.0
時數	3
上課節次地點	二 6 7 8 教室 T0213
必選修	必修
課程概述	<p>本課程著重於職場環境的專業語言技巧及能力的訓練，以提升職業生涯英語溝通能力。</p> <p>This course focuses on the training of professional language skills of workplace environment to enhance students English communication ability.</p>
課程目標	
課程大綱	<ol style="list-style-type: none"> <li>1. Jobs and Requirement</li> <li>2. Jobs and Requirement</li> <li>3. Building Relationship inside a Company</li> <li>4. Building Relationship inside a Company</li> <li>5. Building Relationship with Customers</li> <li>6. Building Relationship with Customers</li> <li>7. Planning a Business Trip</li> <li>8. Planning a Business Trip</li> <li>9. Midterm</li> <li>10. Away on Business</li> <li>11. Away on Business</li> <li>12. Visiting a Company</li> <li>13. Visiting a Company</li> <li>14. Social Norm in Business Cross Culture</li> <li>15. Social Norm in Business Cross Culture</li> <li>16. Group Presentation</li> <li>17. Group Presentation</li> <li>18 Final Exam</li> </ol>
英文大綱	<ol style="list-style-type: none"> <li>1. Jobs and Requirement</li> <li>2. Jobs and Requirement</li> <li>3. Building Relationship inside a Company</li> <li>4. Building Relationship inside a Company</li> </ol>

	5. Building Relationship with Customers 6. Building Relationship with Customers 7. Planning a Business Trip 8. Planning a Business Trip 9. Midterm 10. Away on Business 11. Away on Business 12. Visiting a Company 13. Visiting a Company 14. Social Norm in Business Cross Culture 15. Social Norm in Business Cross Culture 16. Group Presentation 17. Group Presentation 18 Final Exam
教學方式	
評量方法	
指定用書	Get Ready for International Business
參考書籍	
先修科目	
教學資源	
注意事項	
全程外語授課	0
授課語言 1	華語
授課語言 2	英語
輔導考照 1	
輔導考照 2	